



PT. TIMURAYA JAYA LESTARI

RUKAN JAMBORE PARK NO.99, JL. JAMBORE, CIRACAS, CIBUBUR, JAKARTA TIMUR, 13720

Bio-data Of Foreign Domestic Worker (FDW)

* Please ensure that you run through the information within the bio-data as it is an important document to help you select a suitable FDW *

(A) PROFILE OF FDW

A1. Personal Information

1	Name of FDW:	DIANA	
2	Date of Birth:	09/08/1998	Age: 25 YO
3	Place of Birth:	LAMPUNG	
4	Height:	168 CM	Weight: 47 KG
5	Nationality:	INDONESIAN	
6	Residential Address in Home Country:	DUSUN SUMBERAGUNG 1 , K I 004 , RW 001 , KEL SMERAGUNG , KEC AMBARAWA	
7	Name of Port/Airport to be Repatriated to:	JAKARTA AIRPORT	
8	Contact Number in Home Country:	85883163391	
9	Religion:	MOSLEM	
10	Education Level:	JUNIOR HIGH SCHOOL	
11	Number of Siblings:	3 SIBLING IM NO 3	
12	Marital Status:	MERRIED	
13	Number of Children:	1 KIDS	Ages of Children: 3 YEAR

A2. Medical History / Dietary Restrictions

14	Allergies (if any):	NIL
15	Past and Existing Illness (including chronic ailments and illnesses requiring medication):	

	Yes / No		Yes / No
i. Mental Illness	No	vi. Tuberculosis	No
ii. Epilepsy	No	vii. Heart Disease	No
iii. Asthma	No	viii. Malaria	No
iv. Diabetes	No	ix. Operations	No
v. Hypertension	No	x. Others:	Nil

16	Physical Disabilities:	Nil		
17	Dietary Restrictions:	Nil		
18	Food Handling Preference:	NO- Pork	Yes- Beef	Others:

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PRE-ARRIVAL & PRE-EMPLOYER INTERVIEW (TO CHECK AGE & EDUCATION) Date:	CHECKED BY:	TRANSLATOR:

A3. Others

19 Preference for Rest Day: 1 rest day(s) per month

20 Any Other Remarks: _____

(B) SKILLS OF FDW**B1. Method of Evaluation of Skills**

Please indicate the method(s) used to evaluate the FDW's skills (can tick more than one):

☐ Based on FDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA

☒ Interviewed by Singapore EA

☐ Interviewed via telephone/teleconference

☒ Interviewed via videoconference

☐ Interviewed in person

☐ Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes / No	Experience Yes / No If Yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. if no evaluation was done)
				Poor Excellent N.A. 1 2 3 4 5 N.A.
1	Care of infants/children Please specify age range:	YES	YES IN JAKARTA 2 YEAR	
2	Care of elderly	YES	NO	
3	Care of disabled	YES	NO	
4	General housework	YES	NO	
5	Cooking Please specify cuisines:	YES	NO	
6	Language abilities (spoken) Please specify:			
7	Others skills, if any Please specify:			

☒ Interviewed by overseas training centre/EA (Please state name of foreign training centre/EA: INDONESIA)
 State if the third party is certified (e.g. ISO9001) or audited periodically by the EA: _____

☐ Interviewed via telephone/teleconference

☐ Interviewed via videoconference

☐ Interviewed in person

☒ Interviewed in person and also made observation of FDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes / No	Experience Yes / No If Yes, state the no. of years	Assessment / Observation Please state qualitative observations of FDW and/or rate the FDW (indicate N.A. if no evaluation was done)
				Poor Excellent N.A. 1 2 3 4 5 N.A.
1	Care of infants/children Please specify age range:			
2	Care of elderly			
3	Care of disabled			
4	General housework			
5	Cooking Please specify cuisines:			
6	Language abilities (spoken) Please specify:			
7	Others skills, if any Please specify:			

(C) EMPLOYMENT HISTORY OF THE FDW

C1. Employment History Overseas

S/No	Date		Country (including FDW's home country)	Employer	Work Duties	Remarks
	From	To				
1	2015	2017	JAKARTA	INDONESIAN	CLEANING , WASHING , IRONING , COOKING INDONESIAN FOOD	
2	2017	2020	JAKARTA	INDONESIAN	CLEANING , WASHING , IRONING AND TAKE 1 KIDS 6 YEAR OLD	
3						
4						

C2. Employment History in Singapore

Previous working experience in Singapore: YES

NO

(The EA is required to obtain the FDW's employment history from MOM and furnish the employer with the employment history of the FDW. The employer may also verify the FDW's employment history in Singapore through WPOL using SingPass)

C3. Feedback from Previous Employers in Singapore

Feedback was/was not obtained by the EA from the previous employers.

If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

	Feedback
Employer 1	
Employer 2	

(D) AVAILABILITY OF FDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

- ☐ FDW is not available for interview
- ☐ FDW can be interviewed by phone
- ☒ FDW can be interviewed by video-conference
- ☐ FDW can be interviewed in person

(E) OTHER REMARKS

I, the FDW, hereby consent to
i. the disclosure of my personal particulars through online posting, and
ii. the submission of work permit application(s) to the Singapore MOM
by the company undersigned and/or any other third-party companies it authorizes in order to facilitate my employment in Singapore.

I also consent to the use and display of my personal particulars by the Singapore MOM in the process.

Saya, PLRT Asing, dengan ini setuju untuk
i. pengungkapan informasi pribadi saya melalui posting online, dan
ii. pengajuan aplikasi izin kerja ke MOM Singapura
oleh perusahaan yang bertanda tangan di bawah ini dan/atau perusahaan pihak ketiga lainnya yang diberi wewenang untuk memfasilitasi pekerjaan saya di Singapura.

Saya juga menyetujui penggunaan dan tampilan data pribadi saya oleh MOM Singapura dalam prosesnya.

EA Company Stamp:

FDW Name and Signature

Date:

EA Personnel Name and Registration Number

Date:

I have gone through the 4-page biodata of this FDW and confirm that I would like to employ her.

Employer Name and NRIC No.

Date:

IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- * Do consider asking for an FDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- * Do consider requesting for an FDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- * Do work together with the EA to ensure that a suitable FDW is matched to you according to your needs and requirements.
- * You may wish to pay special attention to your prospective FDW's employment history and feedback from the FDW's previous employer(s) before employing her.